

DULOE PARISH COUNCIL

Minutes of meeting held on 18th January 2024

Present: Mr P Hallworth - Chair, Mr J Massey – Vice Chair, Mr R Champion, Mr P Champion, Mr M Rigler, Mr T Barrett, Mrs T Beaumont, Mrs T Gordon, Mr R Turpin, County Cllr Jane Pascoe and Claire Massey-McCarthy – Clerk.

	ACTION
1. Welcome The Chair welcomed everyone to the first meeting of 2024 and wished all a Happy New Year. 2. Apologies Cllr Patt and PCSO Steve Cocks. 3. Public Participation None 4. Minutes of the meeting held on 16th November 2023 It was agreed that the minutes were a true record and signed by the Chair. 5. Police Community Support Officer. The Clerk read the following update from PCSO Cocks: Dear Councillors, Please accept my apologies for my nonattendance at this months' Parish Council meeting. From 01/12/23 – 31/12/23 there were 2 crimes in the Public Domain that of a criminal damage and a malicious communications crime. If you haven't yet would all Councillors please sign up to D & C Alert as it is a really useful way of receiving communications from us. You can register online just visit the Devon & Cornwall Police website. Numerous patrols have been conducted around the Parish and all was found to be in order. If there are any questions or matters arising for my attention then please contact me in the usual manner. 6. Matters Arising Trees on Sandplace Hill – no further information gleaned about the leaseholders of the woods. The Parish Council will continue to investigate. The gates of Keepscombe Woods have been left open in order to help with drainage from the road run-off. The wooden shed on the site is being painted green to help lessen the visual impact. Precept – the Clerk has submitted the precept details as per the decision by Councillors at the November 2023 meeting. No correspondence has been received in response as of yet.	

7. Parish Paths

Handrail – the Chair has received an email stating that the steps and handrail have not been forgotten, but there has been budget issues, hence the delay. A contingency fund is being look in to, and it is hoped the materials will be delivered in the not too distant future.

Fisherman's Walk/Smuggler's Way – reports of two trees down on the path area near to Sowden's Bridge. They have been reported and hopefully cleared by the landowner.

Coldrinnick Bridge – Cllr Massey has been contacted about the damage to the Bridge. As per previous discussions, it has been reported to Cormac who 'continuously monitor' the bridge. The Chair will recontact Will Glassop to check the status and enquire when the last monitoring visit took place.

PHallworth

8. Highways

Sandplace Hill – the Chair stated that the hill would soon be unpassable due to the state of the road, and in areas it is now dangerous. Cllr P Champion noted that temporary surface signs are in place at the top of Sandplace hill, but nothing to say work will be done. County Cllr Pascoe will chase and report back.

Pot holes – many areas continue to have potholes. Tredinnick to Puffiland is bad, as is Badham Hill, and Tremadart Lane. The Chair will report, but asked Cllrs to please keep reporting ones they are concerned about. County Cllr Pascoe has reported the ones in Tredinnick again.

9. Play area

Cllr Beaumont gave the following update:

All in working order. The seats have been cleaned of moss and mold.

In the Spring the benches will have a coating of wood preserver added. Cllr Rigler has the wood preserver in stock.

The Chair thanked Cllr Beaumont.

10. New Cemetery

Cllr Massey gave the following update:

All is in order and the grass will be cut when the weather allows. Details have been received regarding the headstone for Mr L. Light and confirmed with the stone mason.

11. Public Convenience in Duloe

The gents toilet has been reported as blocked. The Chair has spoken with Colin Pengelly and he will clear the system through and ensure the drains are free of blockages. Awaiting a quote, but approximately £80. All agreed to the expenditure.

The Spring clean of the walls in the toilets needs to take place this year as both toilets now need tackling. Cllrs Hallworth, Beaumont and Turpin and the Clerk will arrange a date when the weather has improved.

12. Health and Safety Cllr R Champion asked about the barrier by the bus shelter that was removed due to the buses hitting it. The barrier helped with slowing down any children coming out from the park entrance. The Chair informed the meeting that as part of the Community Highways Fund this would be re-installed. Unsure when, but it is on the system for replacing. Cllr R Champion thanked the chair and will pass that on to the residents. 13. Herodsfoot Cllr Gordon reported that currently the drains are blocked up, but unsure what can be done about this. Hope they will be cleared again soon. Grit bins – the Chair asked if Herodsfoot had enough in stock. The three grit bins are currently full, and the village coped in with the frosty weather. Cllr Barrett reported he had filled the following bins: Pras Gwartha Polvean Terrace The Herodsfoot road turning. New bin at Trewith. Cllr P Champion will check the bin on Killigorrack Hill. The Chair thanked Cllr Barrett. 14. Recreation Ground Cllr Barrett gave the following update: Nothing much to report at present. The skatepark inspection is due to take place. Clerk to pass on the details to Cllr Barrett in order to arrange. 15. Duloe Shop and Post Office Cllr Massey gave the following update: The Shop continues to do very well. Mandy and Emma are doing a great job and are a pleasure to work with. Will be putting something together for the newsletter as looking for a couple more volunteers to help out. Also looking at the donations and support the Shop gives to the community and will include that as well. 16. Correspondence <u>Cornwall Council</u> Cornwall Council Planning Consultation reference PA23/10000 Cornwall Council Planning Consultations Weekly Planning Distribution Lists Town and Parish Council budgets - election costs Stopping Order at Big Apple – Bodmin Magistrates 27th Feb, 2pm. 20mph Phase 3 Stakeholder Meeting - Liskeard & Looe – 11th Oct 2024 Keeping suppliers updated Town and Parish Council Newsletter: 12 January 2024 <u>Other</u> Duchy Defibrillators annual review Email from Mrs C. Ledger regarding planning and develops in Parish Sharing your vision of a connected and visible police force Liskeard Sector Neighbourhood Policing Team Policing Teams Newsletter	Clerk
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Devon & Cornwall Police – invite to reopening of Looe police station front desk – 21st Feb, 2-3pm. The Chair drew Councillors attention to the Civility and Respect newsletter and the pledge that Parish and Town Councils are signing up to. It highlights how Duloe carries out its business in a respectful and inclusive manner, so the Chair would like to join Council’s across the Country by signing. The pledge states that the Parish Council will treat all councillors, clerk and all employees, members of the public, representatives of partner organisations and volunteers with civility and respect in their role. All agreed. Clerk to sign. 17. Planning Applications Update - Application PA23/10000 Proposal Erection of agricultural barn Location Field Northwest Of Trenant Cross Cottage Duloe Proposal Erection of agricultural barn Comment to be made stating the Parish Council does not support the application for the following reasons: The site is not sustainable for another building and the current buildings on the land are sufficient for the stated usage by the owner. The site is not viable for the proposed number of livestock and agricultural purposes, and any increase in buildings on the site will further reduce the grassland areas for grazing and providing adequate space for livestock. Proposed Cllr Barrett. Seconded Cllr Rigler. 18. Accounts to be paid / Finance Expenditure <table><tr><td>Expenditure</td><td></td></tr><tr><td>Clerk’s salary (Dec)</td><td>£295.70</td></tr><tr><td>Amanda Walker (cleaning services)</td><td>£188.96</td></tr><tr><td>Derek Hilton (fee)</td><td>£ 20.00</td></tr><tr><td>Derek Hilton PAYE</td><td>£ 22.28</td></tr><tr><td>Duloe Jubilee Centre</td><td>£ 25.00</td></tr><tr><td>CALC training-Cllrs Patt & Hallworth</td><td>£ 72.00</td></tr><tr><td>Total</td><td>£ 623.94</td></tr></table> Bank Balances: (as of 10th Jan 24) Current Account <table><tr><td>Balance</td><td>£7669.74</td><td>(£7045.80)</td></tr></table> Deposit Account <table><tr><td></td><td>£516.61</td></tr><tr><td>Interest (Dec)</td><td>£ 0.59</td></tr></table> Proposed by Cllr Barrett . Seconded by Cllr Rigler.	Expenditure		Clerk’s salary (Dec)	£295.70	Amanda Walker (cleaning services)	£188.96	Derek Hilton (fee)	£ 20.00	Derek Hilton PAYE	£ 22.28	Duloe Jubilee Centre	£ 25.00	CALC training-Cllrs Patt & Hallworth	£ 72.00	Total	£ 623.94	Balance	£7669.74	(£7045.80)		£516.61	Interest (Dec)	£ 0.59	Clerk Clerk
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19. Financial Regulations update The Clerk has received guidance and information regarding financial regulations and the updating of the Parish's policies and procedures. The guidance from CC also covers working with suppliers and transparency for outsourcing work. The Chair and the Clerk will be looking at the information and working on a schedule to update and renew policies and procedures. Will keep Councillors informed of the schedule.	Clerk & PHallworth
20. Website As Councillors are aware the website is not currently active, and despite the Clerk and Chair trying to liaise with the designer, they are unable to get it sorted. There is a legal obligation to have a website in order to publicise accounts/minutes and documents etc. Therefore, the Chair asked if all agreed that the Clerk looks at providers and their costs and timescales and report back. All agreed.	Clerk
21. County Councillors Report County Cllr Jane Pascoe gave the following report: I have reported the potholes across the Parish and also the overhanging trees to the South of Badham, so hoping they will be dealt with soon. I was disappointed to be informed by Cornwall Council that Cannon Bridge, our nearest Household Waste Recycling Centre (HWRC), will no longer receive Household DIY Waste, this includes tiles, rubble, plasterboard, WC, etc. All other recyclable items will continue as before. Please be assured I will be asking for this decision to be reviewed, I know it will be extremely inconvenient and unreasonable for residents to travel to other distant facilities. In the meantime, you can dispose of this type of waste at Saltash or Tintagel without charge. Please do write to Cornwall Council Waste if this will affect your household and please inform me if there is any evidence of fly tipping on Council or private land as I believe this may increase now the facility has been taken away from our area. I was pleased to learn that Cornwall Heritage Trust have become the caretakers of the Duloe Stone Circle, an important ancient site in the village which will be protected for future generations. Dimming of the lights on estates in Duloe – were the PC consulted if they wanted to take part? If not then perhaps it would be a good idea to canvas opinion and then pass this back to County Cllr Pascoe. Cllr Beaumont suggested an article in the newsletter. Clerk to arrange. Councillors felt a dimming of the lights was a good idea. The £2 cap on single bus fares will remain until December 2024 which is great news. Polvean Terrace – the pathway is still causing issues for tenants using mobility scooters. The path is overgrown but also uneven in places. County Cllr Pascoe will take photos and enquire with CC to see what can be done.	J Pascoe

Pleased to report the Jubilee Centre has received the funding to carry out the feasibility study for the solar panels. Will speak to Derek to ask about the next steps. 22. Any Other Business Cllr R Gordon – concerns raised over the arrival of new caravans at Trevalon. County Cllr Pascoe will follow this up. County Cllr Pascoe – will follow up about the removal of the hedge up from Sowden’s Bridge. There have been differing reports on who owns the land and why the work has taken place. Cllr Barrett – some areas of hedges that are on the public highways and roads through the Parish have not yet been trimmed. It is the responsibility of the landowner to do this and unsure if they know they have to/just not doing it. The Chair asked the Clerk to include this in the newsletter and to see if those who own the hedges can be contacted to let them know. Cutting needs to take place before the 1st March. Clerk to look in to this matter. Cllr Massey- visited a resident today with Cllr Hallworth after a report from the Shop that the person had called in distress. A call was placed with PCSO Cocks to inform him of the situation, and Cllr Hallworth would be visiting again the following day with details of referrals to Social Services for the help and support that may well be needed. Cllr Beaumont – please send articles/updates for the newsletter to the Clerk by the 26th January. 23. Date and time of next meeting Next meeting 15th February 2024, 7.30pm. The Chair gave his apologies in advance and asked the Vice Chair to take the meeting in his absence. The meeting closed at 8.35pm.	J Pascoe Clerk
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