

## DULOE PARISH COUNCIL

### Minutes of meeting held on 16th March 2023

**Present:** Mr P Hallworth - Chair, Mr J Massey – Vice Chair, Mr T Barrett, Mr P Champion, Mr R Champion, Mr R Patt, Mrs T Beaumont, County Councillor Jane Pascoe, Claire Massey-McCarthy – Clerk.

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| <p>1. Welcome<br/>The Chair welcomed everyone to the meeting.</p> <p>2. Apologies<br/>Cllr Rigler, Cllr Gordon, Cllr Sayles and PCSO Steve Cocks</p> <p>3. Public Participation<br/>None</p> <p>4. Minutes of the meeting held on 16th February 2023<br/>The minutes of the meeting held on 16th February 2023 were agreed as a true record and signed by the Chair.</p> <p>5. Police Community Support Officer.<br/>The Chair gave the following update on behalf of PCSO Cocks:<br/>Dear Councillors,<br/>Please accept my apologies for my non-attendance at this month's Parish council meeting.<br/>From 01/02/23 – 28/02/23 there were no crimes in the Public domain.<br/>Numerous patrols have been conducted around the Parish and all was found to be in order.<br/>If there are any questions or matters arising for my attention then please contact me in the usual manner.</p> <p>Clerk to contact PCSO Cocks to ask if he can relook at the parking concern at Tredinnick. County Councillor Pascoe has advised she does not think it is a Highways issue.</p> <p>6. Matters Arising<br/>Jubilee Centre solar panels – unfortunately the grant has been rejected. County Cllr Pascoe believes that that particular funding stream looks for more joined up approach and suggests when applying to other it may be worth including the following: supporting the community shop/think about carbon offset/charging points/supporting the lighting for the panto etc.<br/>Two further potential grants have been passed on to Derek. The Chair hopes to meet and discuss how to take the project forward and will keep Councillors informed of progress.</p> | <p>Clerk</p> <p>PHallworth</p> |

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| <p>Trenant Cross Developments – Cllr Patt reported that the campsite at Trenant Cross is back advertising bookings from July through to the end of September, and asked what if anything, were Enforcement doing about the issue?</p> <p>Cllr Barrett informed the meeting that a recent article in the Farmer’s Weekly outlined that the Government are looking at extending the 28-day rule to 60 days, and that could have a huge impact on the developments in the Parish.</p> <p>The Chair asked the Clerk to email County Cllr Pascoe saying the Parish Council object in the strongest terms to the campsite taking bookings for three months and would like to know what Enforcement are doing, as this has been ongoing for over a year and nothing has been done, and there is now a possibility of 60 days on the horizon.</p> <p>Clerk has been informed that County Cllr Pascoe has also seen that bookings can now be taken and passed on to enforcement.</p> <p>Pras Gwartha – The Chair gave the following update from County Cllr Pascoe: I have spoken to Gary Miller. His remit area is changing and although his area is Cornwall it does not include Duloe or Liskeard! New contact person is called Naomi and I will forward the contact details when have them.</p> <p>The original builders are no longer on site, as they argued the guarantee period had run out. As a result of this the snagging work/issues were not dealt with. There are now new builders onsite and they have identified there is lots of work to be done. Number 8 has structural issues including a crack in the wall, insulation issues, problems with the windows. Other houses also have work to be done and the builders are looking at the estate as a whole. Gary Miller was very helpful.</p> <p>7. Parish Paths</p> <p>The Chair thanked Cllr P Champion for his work clearing round the public conveniences and at Polvean Terrace.</p> <p>Westnorth Farm handrail – Countryside Access will provide the materials for the handrail, and the replacement non-slip surface covering for the bridge. This will be delivered to the Recreation Ground and then the Parish Council can carry out the work.</p> <p>Footpath maintenance – The Chair reported that several footpaths under the Parish Council’s maintenance plan are classed as Gold and as such require two cuts a year. Clerk to contact Countryside Access to enquire when best in the summer months to cut them.</p> <p>Treworgey path – Cllr P Champion will monitor the path and when the drier weather arrives will look at putting another two loads of plainings on for maintenance.</p> <p>8. Highways</p> <p>Drop kerbs – have been installed and now makes it much easier to access the bus stop and the road to the shop.</p> | <p>Clerk</p> <p>Clerk</p> |
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| <p>Potholes – Cllr P Champion reported that lots of the potholes have been filled, however the road through Tredinnick to Trenant Cross is still bad, as is Tremadart Lane. The Chair added that Sandplace Hill is getting worse and has reported it again. He asked Cllrs to keep reporting them and will add to the agenda for the next meeting.</p>                                                                                                                                                                                                       | Clerk              |
| <p>9. Play area<br/>Nothing to report.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                    |
| <p>10. New Cemetery<br/>Cllr Massey gave the following update:<br/>The scale of fees paperwork has been sent to Ugalde and Sons as a request for burial has been made for Mr. K Bennett. The interment will be in the same grave as his sister. Cllr Massey will be attending the funeral and is currently liaising with Morval bellringers as the deceased requested bells as part of the service.</p>                                                                                                                                                      |                    |
| <p>The Chair asked Councillors to look at the regulations to see if further amendments were necessary prior to signing off. Cllr Barrett suggested clarification is made to explain that interment of ashes can take place in either the old Churchyard adjacent to the porch, or in the new cemetery. All agreed. Clerk to amend and pass to the Chair for checking.</p>                                                                                                                                                                                    | Clerk              |
| <p>11. Public Convenience in Duloe<br/>The Chair reported the following:<br/>Spring clean volunteers are required to assist with the cleaning of the wall panels. One helper already signed up. Cllr Beaumont and the Clerk offered their assistance. Painting of the non-slip floor will take place when it is warmer weather.</p>                                                                                                                                                                                                                          |                    |
| <p>Contract of employment - Amanda Walker is doing an excellent job keeping the toilets clean and tidy. The Chair has been working with Anne Blackwell to draw up a contract and job description for Amanda, and this was shown to the meeting. The contract shows that Amanda is entitled to holiday pay and this will be backdated. The Chair asked if Councillors agreed with paying the outstanding amount.<br/>Cllr Beaumont proposed. Cllr Patt seconded.<br/>Chair to arrange a time to meet with the Clerk and Amanda to complete the paperwork.</p> | Clerk & PHallworth |
| <p>12. Health and Safety<br/>Barrier at the Bus stop - The Chair met with Highways and the decision has been made to move the barrier further forward in order to give more space to turn. The Council will pay for the works as part of the Highway's responsibility to those with extra needs. Chair to double check that it will allow the larger scooters to turn.</p>                                                                                                                                                                                   | Chair              |
| <p>13. Herodsfoot<br/>The Chair read the following update on behalf of Cllr Gordon:<br/>All ok at Herodsfoot.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                            |                    |

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| <p>The Council have filled in the potholes at Bodrane but the road from the village is still very rough and has not been touched at all.</p> <p>Apologies, I am on holiday in April and will not be able to attend the next meeting. The Chair asked the Clerk to contact Cllr Gordon in order to check that the drains in Herodsfoot are clear and working as should.</p> <p>14. Recreation Ground</p> <p>Cllr Barrett gave the following update:</p> <p>Community Levelling up Fund – not heard anything further regarding the grant, so still waiting for feedback.</p> <p>Skatepark - Cllr Barrett is continuing his research in to the skatepark and the minor advisories that were highlighted in the recent report. Evolution, the skatepark installers, are proving hard to get hold of at present. Will keep Council updated of progress.</p> <p>Road outside the Recreation Ground - Cllr Patt asked if Highways had been to look at the area outside of the Ground where people are parking. The Clerk updated the meeting on behalf of County Councillor Jane Pascoe. Highways do not feel it is an issue at this time. Worse due to the winter weather and there are no markings on the road so legal to park.</p> <p>Cllr P Champion suggested put plainings down in order to help the situation. Cllr Massey agreed.</p> <p>15. Duloe Shop and Post Office</p> <p>Cllr Barrett reported that the AGM took place and was well attended. 4 people have been co-opted on to the committee and Stuart Wright is the new Chair.</p> <p>Accounts were circulated to the meeting. Showed the shop made £7k after tax, and the reserves were showing a healthy amount.</p> <p>Cllr Barrett hopes that some of the said reserves can be used to support the purchasing of the solar panels. Councillors agreed that solar panels would benefit all and would be a good idea to use some of the money to support the community. The Chair added that he understands that reserves are needed in case of any unforeseen costs/future projects/increased outgoings etc but hoped that going forward a percentage of the reserves could be used to benefit the community.</p> <p>Cllr Barrett added that it was the perfect time to make changes and move forward due to having the new committee.</p> <p>Cllr Massey reported that the first meeting of the new committee would be taking place the following week and would bring up the idea of donating to the solar panels at that meeting. Cllr Massey added that in the near future the Shop would be looking to employ a 3<sup>rd</sup> person to help ensure that staff are able to take their annual leave and ease the pressure in other areas.</p> <p>The shop now has a website.</p> <p>16. Correspondence</p> <p><u>Cornwall Council</u></p> <p>Cornwall Council Planning Consultations</p> | <p>Clerk</p> |
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## Weekly Planning Distribution Lists

Cornwall Council Planning Consultation reference PA23/01153

Civility and Respect Project Newsletter: March 23

Carbon Literacy Project Webinar: March 20

Town and Parish Council Newsletter - 10 March 2023

### Other

Pdf of Slides from CALC AGM: Cornwall Climate Risk Assessment

Zurich Insurance - When were your buildings last valued?

Ugalde & Son – burial enquiry.

CALC: Code of Conduct Training TUESDAY 21ST MARCH

## 17. Planning Applications

Application PA23/01153

Proposal: Garden room extension with garage and ancillary accommodation.

Location: Over The Moon Old Lanwarnick Duloe Liskeard

Applicant Mr & Mrs M Brown

Grid Ref: 220025 / 57329

No objections from Councillors. Clerk to record support for the application via the online planning portal.

Clerk

## 18. Accounts to be paid / Finance

- Tax: PAYE tax. - £436.60

The Chair explained that the Clerk has overpaid tax and after speaking with Derek Hilton it is suggested that the amount be repaid to the Clerk and going forward the PAYE tax will be at a vastly reduced rate in order to recoup the amount. All agreed to the payment of £436.60 being made.

Proposed by Cllr Barrett. Seconded by Cllr P Champion.

### March

#### Expenditure

|                                       |                 |
|---------------------------------------|-----------------|
| Clerk's salary (Feb)                  | £275.65         |
| Amanda Walker (cleaning services)     | £120.00         |
| Derek Hilton                          | £ 20.00         |
| Derek Hilton PAYE                     | £ 13.60         |
| Duloe Jubilee Community Centre        | £ 22.50         |
| Duloe Community Shop sundries account | £ 28.04         |
| PAYE tax                              | £436.60         |
| <b>Total</b>                          | <b>£ 916.39</b> |

\* Please note the newsletters have already been paid for - £225.

### Bank Balances: (as of 16 March 23)

#### Current Account

|                                  |                 |
|----------------------------------|-----------------|
| <b>Balance</b>                   | <b>£4375.80</b> |
| Income received: Community Chest | £ 490.00        |

#### Deposit Account **£5748.64**

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| Income received: Interest February | £ 2.71 |
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| <p>* Payment not made in Feb for Grit bin (£143.99) as currently out of stock<br/> Payment of expenditure proposed by Cllr Barrett.<br/> Seconded by Cllr P Champion.<br/> The Clerk thanked the meeting for the Tax payment.</p> <p>19. County Councillors Report<br/> County Cllr Pascoe gave the following update:</p> <p>Car Parking Tariffs are changing, and I have made very strong representation to the portfolio holder, objecting to the proposed rises as it will have a hugely negative impact on both local people and tourists. There has been a very large representation against it.</p> <p>Very happy to support Duloe with their Community Chest applications and subsequent funding.</p> <p>Potholes - have reported Tredinnick to Trenant Cross again. And Tremadart Lane as well as Terrace Bridge and Middle Bodrane.</p> <p>Will continue to follow up regarding the Trenant Cross Developments. A notice was served but what action/what has happened since? Agree with the Parish Council and understand the frustration.</p> <p>Cllr P Champion asked if there had been any further news on a charging point for electric vehicles in the village. County Cllr Pascoe suggested that looking at it as part of the solar panel grant may well be the way forward but would keep Councillors updated on any potential funding streams.</p> <p>20. Any Other Business<br/> Cllr Massey-</p> <p>The house Bellview on the green next to St.Cuby's cottage has now been empty for 25yrs. The owner who lives in. Western Australia died before Christmas. Cllr Massey asked if CC could look at a compulsory purchase of the building due the fact it has been empty for so long.<br/> County Councillor Jane Pascoe agreed to look in to it but suggested it may still be held in probate due to the timescales but will see what can find out.</p> <p>21. Date and time of next meeting<br/> Next meeting 20<sup>th</sup> April 2023, 7.30pm.<br/> The meeting closed at 9.15pm.</p> | <p>JPascoe</p> |
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