

DULOE PARISH COUNCIL

Minutes of meeting held on 21st March 2024

Present: Mr P Hallworth – Chair, Mr J Massey – Vice Chair, Mr R Champion, Mrs T Gordon, Mr P Champion, Mr T Barrett, Mrs R Patt, Mr R Turpin, County Cllr Jane Pascoe, PCSO Steve Cocks & Claire Massey-McCarthy – Clerk.

	ACTION
1. Welcome The Chair welcomed everyone to the meeting. 2. Apologies Cllr M Rigler and Cllr T Beaumont. 3. Public Participation None. 4. Minutes of the meeting held on 15th February 2024 It was agreed that the minutes were a true record and signed by the Chair. 5. Police Community Support Officer. From 01/02/2024 – 29/02/2024 I am pleased to report that there were no reported crimes but please remain vigilant and report any suspicious incidents. Also make sure you have signed up to D & C Alert. Over the last month there has been 3 thefts of tractor GPS systems in the Pelynt area, as well as the theft of 30 bales of silage overnight. Also 23 incidents of damage to cars in Polruan has recently taken place, so please do ring in anything you think is odd and it will be followed up and could be part of a bigger picture. Reports of anti-social behaviour at the Recreation Ground and at the Jubilee Centre have been received. If there are young people of school age that are seen during school hours, then please do contact the Police as a visit will be made. Report received today about vandalism in the play park. Part of the metal fence surrounding the play equipment has been damaged. PCSO Cocks is looking in to this, and thanked the member of the public that officially reported it. The Chair added that unfortunately this means there has been 3 acts of vandalism in the last 6 weeks, so please all be vigilant and follow up with the Police anything of concern. PCSO Cocks will be attending a meeting about cctv cameras and their installation in the coming weeks and will report back anything of interest. Benoak – if any member of the public wants to report the speeding incident that occurred recently, then please do encourage them to do so. The Police can issue a Section 59 warning but require a written statement.	

Looe Police Station front office is now open 6 days a week Monday – Saturday 10-3pm.. Members of the public can go in and file reports that way. PCSO Cocks is looking to hold a surgery outside Duloe Shop when the weather improves. Will be for approx. 2hrs, to answer questions, provide information. When date is set it will be promoted via social media etc.	
6. Matters Arising	
South West Water – Cllr Barrett reported that unfortunately the situation with South West Water at Tremadart Barton Farm has not improved and has actually got worse. Lorries are crossing the farm 24hrs a day, seven days a week, on the hour. The farm are seeing more than one lorry there at a time, therefore causing safety issues as well as disruption to the tenants and the working of the farm. There is extensive damage to the track leading the sewage works, and lorries are now getting stuck. The road surface of Tremadart Lane has been damaged by the lorries, and as a result is now very pitted and potholed.	
The farm have been informed, via a contractor, that the previous work undertaken on the track to the treatment works, 6 months ago, is ineffective and more work will take place in the summer. Now looking at putting down 8” tarmac!	
Cllr Barrett added that the SWW have still not been in contact to explain the situation or plans. The Parish Council have written asking for the meeting to be called, and received a very ‘politicians reply,’ which did not address any of the points raised. County Cllr Pascoe has contacted David Swiggs at SWW to set up an urgent meeting, but there has been no response. Will either call or email again, asking to honour the previously arranged meeting. The Duchy is being kept informed. The Chair asked County Cllr Pascoe to add the state of Tremadart Lane to the conversation.	J Pascoe
Website – the Clerk has spoken with several web-site providers and the Parish Web and Host company have provided the most comprehensive package and pricing proposal. Based in Bude, the designers can create a new site over a 3 week period, provide a new domain name, email addresses for all Councillors, as well as providing ongoing support and advice. Costs are as follows: £579 for website (one-off cost) £225 per year to host and maintain and £28 a year for the domain name. All agreed to this proposal and asked the Clerk to take it forward. Proposed by Cllr Gordon. Seconded by Cllr Patt.	Clerk
Street Lighting – 13 responses have been received about potentially dimming or switching off of the street lights across the Parish. This does not include the ones along the main roads. All 13 would like to see them dimmed, and 5 said they would like to see them switched off between 12-5am. Therefore the general consensus was to dim the lights. Clerk to speak to County Cllr Pascoe to take advice on next steps.	Clerk
EDF – the Clerk is still having issues with the changing of account details. This has been going on since May 2022. Sadly, the customer service being received is less than satisfactory and the amount of time being spent on trying to rectify the situation	

in unacceptable. Cllr Barrett advised to make a formal complaint, which is then registered with EDF, and if the issues are not resolved then the Parish Council should contact the Ombudsman. Clerk to re-send the Letter of Authority (4th time!) and include the letter to register the complaint.	Clerk
7. Parish Paths	
Handrail – not delivered as of yet. However, County Cllr Pascoe has received an email apologising for the delay but assures that 10 steps and 20 pins will be delivered very soon. The handrail is not seen as a necessity. The Chair thanked County Cllr Pascoe for her help with this matter. A working party will get together and install them. Cllr Turpin to check out a YouTube video!	R Turpin
Fisherman’s Walk/Smuggler’s Way – the Chair showed Councillors the chosen design for the way markers, roundels and signage. The full trail will be from Boscastle to Looe, with information boards along the entire stretch.	
Sowden’s Bridge – Cllr Patt showed the meeting a photograph of the gate at the entrance to the footpath (Fisherman’s Walk). It has now fallen in to disrepair. Clerk to contact the Duchy to report it.	Clerk
8. Highways	
Pot holes – many areas continue to have potholes, please keep reporting ones Cllrs are concerned about – need to be 40mm or over to qualify. Cllr Patt reported the ones through Tredinnick and down to Tenant Cross. They were subsequently filled, and now have opened up again!	
Trees on Sandplace Hill – this is an ongoing issue. The Chair will re-send yet another email to the management company in Callington. County Cllr Pascoe will speak to Will Glassop as well.	J Pascoe
Sandplace Hill road – another ongoing issue. The road is dangerous in areas and the car debris that can now be seen on the side of the road, highlights the damage being done to cars. Cllr Patt added that the section of wall on the left-hand side going down the hill, past the Treworrey turning, is leaning and looks like could subside in the future. County Cllr Pascoe will add both the issues when speaking to Will Glassop.	J Pascoe
Unsuitable for motors sign – Cllr Barrett showed the meeting photos of the unsuitable for motors sign located at the top of School lane. It has rusted through and fallen down. Has been reported and will be replaced it in due course. Cllr Barrett added that a new sign has been placed at the bottom to School lane, on the left just after the forest entrance. The height and position will prevent taller vehicles going down the track due to the placement of the sign, which is a very good idea. Cllr Barrett suggested that another ‘ignore sat nav’ sign is placed further down the pole to deter cars from attempting to go down it. Chair to look in to it.	PHallworth

9. Play area

The play park was discussed previously. Apart from the damage, all is in order. The Chair asked a question with regards to the insurance situation – as the play area is located in CC land, do they insure it? DPC paid for the equipment and have public liability insurance to cover the Parish and activities. Cllr Barrett requested the Clerk look at the insurance policy to check the wording for the liability insurance and the inventory. County Cllr Pascoe will enquire about the insurance from CC's point of view.

Clerk
J Pascoe

10. New Cemetery

Cllr Massey reported all is in order and the grass will be cut when the weather allows. Recent burial has taken place for an ex-resident of the parish. Due to the fact the person had not been a resident for many years, the costs involved were slightly higher than that of a resident, but in this case it was decided not to charge the full non-resident costs.

Cllr Massey and Cllr Hallworth will be working with a young person undertaking their DofE volunteering project. They will be helping with gardening and maintenance tasks at the Rec Ground and the Cemetery. All the paperwork and forms are in place.

11. Public Convenience in Duloe

Date still needs to be set for the spring clean.

12. Health and Safety

Nothing to report.

13. Herodsfoot

Cllr Gordon gave the following update:

The road that leads up past the White House has still not been re-surfaced. There are however markings around some of the worst areas, so perhaps work may take place soon.

The drains need clearing out as they are now blocked and over-flowing.

There has been a request by a resident for a dog waste bin to be placed in the village. Cllr Gordon will arrange to meet the resident to discuss. An article will be put in the village newsletter enquiring if it is needed, and to highlight the associated costs of having it installed and emptied.

T Gordon

14. Recreation Ground

Cllr Barrett gave the following update:

All fine. Still waiting to hear about the grant application for the renovation of the kitchen.

Cllr Massey added that Nigel Pugh from Tredinnick is now assisting with maintenance at the Recreation Ground which is really helpful.

Cllr Turpin reported that he has been investigating the installation of Wi-Fi and CCTV cameras at the Ground. Slight issues getting information from BT and Openreach at present – both recommending speaking to the other! Cameras can be installed without Wi-Fi and are hard wired in. Cllr Turpin will look for prices for a 2 camera package that includes the hard drive.

R Turpin

15. Duloe Shop and Post Office Cllr Massey gave the following update: Shop continues to do well. Nothing else to report. Carrie Richards has now taken on her role officially. She brings with her lots of retail experience and has fitted in perfectly. Part of the Post Office training has taken place and Carrie already has an excellent grasp of how it all works. 16. Correspondence <u>Cornwall Council</u> Cornwall Council Planning Consultation reference PA24/00851 Cornwall Council Planning Consultation reference PA24/01100 Weekly Planning Distribution Lists EP&E Local Plan – Call for Sites 2024 refresh of the Cornwall Planning Partnership Invitation to join the Cornwall Planning Partnership South East Cornwall Community Area Partnership Meeting - 5 March Neighbourhood planning newsletter - February 2024 CORMAC Spring workshop sessions NALC Legal Update - February 24 Town and Parish Council Newsletter: 8 March 2024 New food, waste, recycling and rubbish roadshows <u>Other</u> PCSO Steve Cocks – newsletter Ugalde & Sons - Burial at Duloe Cemetery SWW – Tremadart Barton Farm and Tremadart Lane, Duloe 17. Planning Applications Application PA24/01100 Proposal Listed Building Consent for demolition of detached garage and construction of single storey extension. Location Hill Head Duloe Liskeard Applicant Mr Jason Brown All in favour of supporting the application. Proposed by Cllr Massey . Seconded by Cllr Turpin. Clerk to add comments to the Planning Portal. Application PA24/00851 Proposal Construction of detached dwellinghouse, using existing access to highway, within a settlement Location Millpool, Head Herodsfoot Applicant Mr Glen Jupp Proposed by Cllr Patt. Seconded by Cllr Gordon. Clerk to add comments to the Planning Portal. 18. Accounts to be paid / Finance Expenditure Clerk's salary (Dec) £566.70 (includes 2nd holiday payment)	Clerk Clerk
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Amanda Walker (cleaning services) £224.97 Derek Hilton (fee) £ 20.00 Derek Hilton PAYE £ 64.80 Duloe Jubilee Centre £ 25.00 Duloe Shop account £ 32.38 Denis McCarthy £ 27.00 Loo rolls for public conveniences £ 28.00 Storage boxes for PC documents £ 40.00 Total £1028.85	
Bank Balances: (as of 10 th Jan 24)	
Current Account	
Balance	£5816.73 (£4787.88)
Deposit Account £1519.71	
Interest (Jan) £ 1.68	
Proposed by Cllr Barrett. Seconded by Cllr Gordon.	
The Chair highlighted to the last time the PC increased the precept was in 2016. The rise was from £8,500 to £10,000. The current rise to £17,000 is a 66% rise from last year but equates to less than the cost of buying the Cornish Times weekly newspaper.	
19. County Councillor Report To follow.	
20. Any other Business Cllr Massey – just a reminder to read the new refuse and recycling information, and check if collection days have changed. County Cllr Pascoe added that the Waste Roadshows are very useful and the staff can help with any missing bins and provide information and advice on the new collection process. Clerk to re-send the dates to Cllrs with the minutes.	
County Cllr Pascoe – please photograph and send across any fly-tipping issues that you may find.	
Cllr R Champion – there are fallen branches on the bank opposite the cemetery. Can these be removed or cut back? Cllr Turpin will look in to this.	
Cllr Hallworth – the Jubilee Centre are waiting of the reports from the feasibility studies. When they are received the full application will be submitted.	
21. Date and time of next meeting Next meeting 18 th April 2024, 7.30pm. The meeting closed at 9.05pm.	

Clerk

R Turpin