

DULOE PARISH COUNCIL

Minutes of meeting held on 15th January 2026

Present: Mr P Hallworth – Chair, Mrs T Beaumont – Vice Chair, Mr T Barrett, Ms J Haydon, Mr R Turpin, Mr M Rigler, Mr P Champion, County Cllr Jane Pascoe & Ms C Massey-McCarthy – Clerk.

	ACTION
1. Welcome Cllr Hallworth welcomed everyone to the first meeting of 2026. 2. Apologies Cllr R Champion, Cllr S Brenton and Cllr R Patt 3. Declarations of interest None. 4. Public Participation None. 5. Minutes of the meeting held on 20th November 2025 It was agreed they were a true record and signed by the Chair. 6. Police Community Support Officer. From 01/12/25 – 31/12/25 there were 5 crimes including phone theft, road rage and harassment. The property at 2 Stonebank, Duloe had a window broken nine months ago. Will be repaired soon however as a victim of crime, waiting that long is not acceptable. There have been reports of dogs out of control in the Benoak area. Sadly sheep have been attacked in the most recent incident. Dog Wardens have been to see the owners. If residents have ring door bells they can register them with Devon & Cornwall Police. It is a new digital evidence management system known as NiCE Investigate which allows members of the public and local businesses to supply their CCTV, including video doorbells, mobile phone and/or dashcam footage via a secure link. PCSO Cocks to send link for inclusion in the next newsletter. Question – does the Parish Council have a severe weather plan in place? If not then it is worth considering due to recent extreme weather conditions. 7. Matters Arising Smuggler's Way – the stile has now been laid flat. The path is still accessible but the posts etc need removing as barbed wire is still attached in areas. Clerk to follow up with the Duchy for action. Chair will look at where to re-instate the path markers. CCTV – Cllr Turpin to forward on the set up to the Clerk for purchasing. Community Chest – Cllr Turpin and Clerk to explore installing another solar panel on the public toilets to boost supply. Could apply to the fund for support. 8. Newsletter distribution Clerk to update the list and circulate at the next meeting.	Clerk R Turpin Clerk Clerk

9. Awen Garden The trees cannot be laid as first hoped as will die off if so. Option is to pollard back and then maintain the re-growth. Decided to take on the task within the Council. Cllr Barrett to set date. Clerk to send a location map to County Cllr Pascoe in order to look at the trees on the Church wall.	Clerk				
10. Parish Paths Sat Nav signs– Cllr Barrett to install. Chair to check if any ‘no dumping’ signs are available.	T Barrett				
11. Highways Highways Scheme – it was agreed to submit the removal of the bollard at Polvean House. Clerk to action.	Clerk				
Pot holes – Cllr Champion reported that road to Badham Farm is in need of attention. Safety barrier at the bus stop – County Cllr Pascoe to enquire if Highways will be replacing the barrier as is restricting access for those with mobility scooters and wheelchairs.	J Pascoe				
12. Health & Safety Nothing to report.					
13. Correspondence The Clerk updated the meeting regarding correspondence received, including: Off street parking consultation – Clerk to respond. Grit bins at Herodsfoot – Council will look to purchase a tonne. Cllr Barrett to liaise with Cllr Brenton. Festive window – thanks email from one of the winners. Assertion 10 information. Donation towards to Duloe Community Trust Fund. Clerk to send email of thanks.	Clerk T Barrett Clerk				
14. Planning Applications None.					
15. Assertion 10 The Clerk circulated papers with regards to the Assertion 10. It is a new declaration that councils will need to make from the 2025/26 AGAR onwards. Assertion 10 in the 2025/26 AGAR requires councils to demonstrate compliance with digital and data governance, including having a generic email on an authority-owned domain, meeting WCAG 2.2 AA website accessibility standards, having an IT policy for secure digital device use, and complying with data protection legislation. Authorities must now prove actual compliance through practices like data audits, staff training, and updated policies, not just intentions. A number of new policies need to be in place. The Clerk will work with the Chair and Vice Chair to draw together in order to sign off at the February and March meetings. Cllr Rigler proposed Cllrs agree for the Chair and Vice Chair to take this forward and prepare for adoption. Cllr Turpin seconded. All agreed.	Clerk Clerk PHallworth TBeaumont				
15. Accounts to be paid / Finance To approve the latest Financial Statements and December payments. <table data-bbox="159 2004 957 2076"> <tr> <td>Clerk – January</td><td>£ 453.24</td></tr> <tr> <td>Cleaner - January</td><td>£ 180.82</td></tr> </table>	Clerk – January	£ 453.24	Cleaner - January	£ 180.82	
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PAYE	£ 11.80	
Ink for printing - Clerk	£ 61.49 (inc 10.25 vat)	
Toilet supplies – Tania Beaumont	£ 27.99	
South West Water	£ 77.84	
Derek Hilton – fee Oct	£ 25.00	
Duloe Jubilee Centre – Oct	£ 22.50	
Account fee	£ 4.25	
Total	£ 864.93	
Bank Balances: (as of 12 th Jan 26)		
Current Account		
Balance	£10,514.87 (£9,649.94)	
Deposit Account	£ 1,406.37	
Interest (Jan)	£ 0.72	
Interest (Dec)	£ 0.67	
Payment of Finances and donations proposed by Cllr Barrett. Seconded by Cllr Rigler.		
Bank Mandate – Cllr Haydon proposed the following changes to the mandate be made. Seconded by Cllr Turpin. All agreed. :		
Removal of J.Potter		
Add Cllr Barrett and Cllr Beaumont.		
Remaining on mandate – Cllr Rigler and Cllr Hallworth.		
External Auditor – due to the new Assertion 10, a new external auditor needs to be instructed. Clerk to contact local Parish Council’s for recommendations.		
Asset register – this needs to be updated for insurance purposes. Cllr Hallworth proposed Cllr Barrett and Cllr Turpin take the lead on this. Seconded by Cllr Beaumont. All agreed.		
16. Councillors reports		
Cllr Barrett – reports of increase in dog mess on the footpaths and incidents of poo bags being thrown in fields. Clerk to include in the next newsletter and contact the School to ask if can go out in their email updates.		
The skatepark inspection is due in February. Will update the meeting when has completed in order to plan the next steps.		
Cllr Haydon – the Community Shop is seeing a rise in costs which impacts on the overall takings and reserves. Would like to put an article in the next newsletter advertising all the services and make a call for volunteers. Clerk to liaise with Cllr Haydon.		
Cllr Beaumont – the store cupboard has now been re-stocked and cleared out. Requires a repair to the base. Cllr Hallworth to inspect. The urinals may require a plumber as not working fully. Cllr Beaumont to liaise with Cllr Hallworth on this. The non-slip flooring will be dealt with in Spring.		
17. County Councillor Report		
Very busy at present. Do respond, and share widely, the car-parking consultation.		
Working to support residents at Benoak and pleased to see that the Dog Warden has now been out, however upsetting that the incidents have occurred.		
Reminder that the Community Chest closes at the end of February. Clerk to download the forms.		

The CIL Funding is due to be announced next week, so please look out for the criteria and apply if relevant.

Have been appointed to the Tamar Tag Committee so please do take part in the upcoming consultation and get voices heard.

The Cornwall Plan events are taking place across the county and again please do attend and have your say. Can also input online – direct people to CC Lets Talk and follow to the Cornwall Plan.

The next CAP meeting will be held on 7th April and will be in person. Venue to be confirmed.

Cornwall Council are preparing a new Local Plan and are asking for suggestions of land that may be suitable for development. This will inform choices on where new development can go and which land should be allocated for development. Sites put forward are then assessed on a range of criteria before going forward. One site is in Pelynt Parish and if it goes forward to the next stage Parish Council's may want to comment on suitability etc. Further information can be found on Cornwall Council's website.

18. Any Other Business

Cllr Turpin – has purchased the £60 Smart Water package. Will be used to mark equipment and machinery for the Cricket Club and Recreation Ground.

Cllr Barrett – two funerals will take place in the coming month. Clerk is liaising with the funeral directors. The Chair conveyed the Parish Council's condolences to Cllr Champion.

Cllr Beaumont – Cornwall Heritage Trust will be holding a Wassail event at the Stone Circle on the 20th Jan at 3.45. All welcome to attend.

19. Items to be included in future meetings.

Policies

20. Date and time of next meeting

Next meeting 19th February 2026 at 7.30pm. Meeting closed at 9.24pm.